PATTERSON LAKES PRIMARY SCHOOL

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Information and Communication Technologies (ICT) Policy

RATIONALE

Patterson Lakes Primary School recognises that ICT provides a unique opportunity to enhance student learning using online, collaborative and a wide range of digital technologies, which is made available via computers. ICT is an integral part of a child's education. It is a domain that is mandated to be reported on in accordance with the Victorian Essential Learning Standards from level 2-10 as set by Department of Education. By using computers, associated digital technologies and software packages students and teachers can interact and operate effectively in a modern technological global society

AIMS

- To enhance student learning across all domains and strands
- Develop and build ICT skills, processes, understandings and knowledge in accordance with the VELS standards
- Foster confidence and expertise in the varied uses, integration and applications of ICT through rich, real and relevant learning tasks and experiences
- Support students in developing digital literacy skills
- To gain the greatest benefit from the opportunities provided through ICT and safe online environments.
- To explicitly teach safe and responsible behaviour in ICT, online and digital technologies.
- Provide the equipment, required support structures and environments to deliver an ICT program across the school

IMPLEMENTATION

- An ICT coordinator will be appointed to lead the school body and its students in providing the school with leadership, direction and expertise in ICT as well as delivering curriculum instruction to students and support to staff
- The school will maintain a dedicated ICT teaching space with the necessary computers and equipment necessary to deliver the ICT program.
- The ICT program will deliver a comprehensive ICT program for all students
- The ICT program will have a cyber-safety component which is reinforced across the school
- The Ulltranet will be an integral component of the wider school ICT program
- The ICT coordinator and TSSP (DEECD appointed Technical support) will manage the daily operation and security of the school's network and supporting infrastructure.
- All networking and all supporting infrastructure across the school will be managed in accordance with DEECD policies
- The school will provide adequate network security and internet filter protection provided via DEECD central filters, ISP and the school's local filters.
- A school team/committee consisting of the ICT coordinator TSSP, principal and other staff will be responsible for forward planning, budget and policy needs of the program
- School Council along with DEECD Grants will provide sufficient funds to ensure the provision and maintenance of all equipment and infrastructure, further purchasing, maintenance and licensing costs, compliances, and OH&S set by agreement with the DEECD
- The ICT committee, principal and school council will ensure long term planning, and financial support that reflect the needs of the school and meet DEECD recommended ratios, objectives and operational guidelines.
- A Specialist program will be in place to ensure a high quality, best practise, innovative ICT program is delivered to all students at Patterson Lakes Primary School on a weekly basis that achieve all VELS standards and caters for all students' growth and development.
- It is expected that all aspects ICT will be integrated and actively used by staff and students in routine class instruction, collaboration, online activities and communications as well as administration tasks allowing all students and staff to use their ICT knowledge and skills where appropriate to enhance teaching & learning wherever applicable.
- Technical support will be provided by DEECD in the form of a TSSP program for the allocated hours as deemed the DEECD computer student numbers
- All classrooms, dedicated teaching spaces will have an IWB (interactive whiteboard) with a dedicated computer with the required software applications with a data projector
- Classrooms will have a minimum of 3 working computers or access to a pod of 5-6 PCs for routine class/small group work
- A school web site will exist on the Internet and be maintained that positively represents the school and offers a range of links to online activities which support for learning needs of Patterson Lakes students

EVALUATION

This policy will be reviewed as part of the school's three-year review cycle.

Last updated: November 2010

Reviewed: 2011 (in line with the National curriculum and Ultranet implementation)

CERTIFICATION

This policy was adopted at the School Council Meeting held at Patterson Lakes Primary School, on November 2010.

Signed………………………………………………   Signed……………………………………………......…

             School Council President   Principal

Last updated November 2010