Patterson Lakes Primary School 2014 Requirements for Year 6

The attached order form lists items selected by Patterson Lakes Primary School as being required for Year 6 in 2014. Please read all the information on these forms and place your order by Tuesday 31st December 2013 to ensure delivery before Term 1 2014.

Place your order Online
For a fast, simple and secure way to place your order visit www.officemaxschooless.com.au and follow these easy steps:

1. Search for your school: Patterson Lakes Primary School
2. Enter your school password: 15190TSL
3. Enter Student's Name and select their Year Level: Year 6
4. Select the quantities of items you wish to order. Click 'Add items to Cart'.
5. Review the items in your shopping cart and proceed by selecting 'Order Online'.
6. Enter your contact details, delivery address and payment details. "Place Order" to complete your order.

Payment methods available online are PAYPAL, VISA OR MASTERCARD. Your card will be charged immediately at the time of placing your order. An order confirmation will be sent to your specified email address.

DELIVERY SERVICE
Delivery is FREE for all orders placed on www.officemaxschooless.com.au. All orders will be sent out via Australia Post. A specific time of delivery cannot be requested. In the event that nobody is available to receive the delivery, the driver will attempt to find a safe place to leave your goods. In the event the driver cannot locate a safe place to leave, a card will be left and your goods will be taken to the local Post Office for collection. Please note that PO Boxes are NOT allowed.

PACKING & HANDLING
ORDER BEFORE 31ST DECEMBER 2013 AND SAVE $9.95 ON PACKING & HANDLING
All orders placed prior to 31 December 2013 will incur a $6.95 Inc GST Packing & handling fee. All orders placed after 31 December 2013 will incur a $16.90 Inc GST Packing & handling fee.

MISSING ITEMS
Claims must be addressed with OfficeMax no later than 7 days after you have received your goods. Please note that missing items will be sent directly to you via Australia Post.

PRODUCT SUBSTITUTION
If a product is unavailable at the time of packing, the product may be substituted with a similar product of the same or greater value.

BACK ORDERED ITEMS
If a product is unavailable and cannot be substituted the product will be placed on back order. Back ordered items will be sent to the address of your initial order free of charge when OfficeMax receives the product from the supplier.

The Swimming Program at Patterson Lakes Primary is currently under review due to the new Australian Curriculum requirements.

Families will be informed about the 2014 program prior to the end of this year and a separate invoice/account will be sent home in 2014.

Please contact OfficeMax on 1800 004 427 with any queries.
For full terms & conditions and other important information regarding your order, please visit our FAQ page at www.officemaxschooless.com.au
### Pattison Lakes Primary School
2014 Requirements for Year 6
Password: 15190BTS

**CODE**  | **PRODUCT DESCRIPTION** | **QTY** | **UOM** | **PRICE** |
--- | --- | --- | --- | --- |
02399063 | **Building Tax Deductible Fund (Veterinary Donation)** | Used to fund the schools ongoing refurbishment program of all classrooms and buildings. This fund is governed by Australian Taxation Office regulations and may be claimed as a tax deduction on your 2013-2014 tax return as a gift to an approved Building Fund.
**Please retain the invoice in the stationary box, this is your receipt for Tax Purposes** | 1 | EA | $50.00 |

**SECTION D SUBTOTAL (PER FAMILY)** | 1 EA | $50.00

| **CODE** | **PRODUCT DESCRIPTION** | **QTY** | **UOM** | **PRICE** |
--- | --- | --- | --- | --- |
02358151 | **Incursion and Excursion Levy** | The incursion and excursions levy covers the cost of additional year level excursions and activities held throughout the school year. A schedule of excursions will be sent home to families at the beginning of each year when bookings have been finalised. | 1 | EA | $165.00 |

**SECTION E SUBTOTAL (PER CHILD)** | 1 EA | $165.00

| **CODE** | **PRODUCT DESCRIPTION** | **QTY** | **UOM** | **PRICE** |
--- | --- | --- | --- | --- |
02319104 | **Year 6 Camp** | The Year 6 Camp will be held at Camp Coonawarra Farm Resort from 3rd - 7th March 2014 (inclusive). A parent information session will take place prior to the camp. | 1 | EA | $360.00 |

**SECTION F SUBTOTAL (PER CHILD)** | 1 EA | $360.00

| **CODE** | **PRODUCT DESCRIPTION** | **QTY** | **UOM** | **PRICE** |
--- | --- | --- | --- | --- |
02319224 | **Year 6 Camp Horse Riding** | This is an optional extra activity at camp, for students who wish to participate in a horse trail ride during their stay at Camp Coonawarra. | 1 | EA | $27.00 |

**SECTION G SUBTOTAL (PER CHILD)** | 1 EA | $27.00

**GRAND TOTAL** | | $506.95

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### Pattison Lakes Primary School
2014 Requirements for Year 6
Password: 15190BTS

**CODE**  | **PRODUCT DESCRIPTION** | **QTY** | **UOM** | **PRICE** |
--- | --- | --- | --- | --- |
10288499 | **Staedtler Tradition Pencil Lead 1101 B9 Writing and Drawing Each** | 4 | EA | $0.64 |
10328799 | **OfficeMax Display Book Reflective A4 20 Pocket Blue Polypropylene Removable spine Easy Access Each** | 4 | EA | $1.30 |
12646666 | **Book Exercise 10mm Grid A4 48Page Each** | 3 | EA | $0.90 |
12773779 | **Redden Diary Weekly to An Opening Student 2014 All Round Each** | 1 | EA | $1.54 |
12891398 | **Book Exercise 9mm Thicks A4 64 Page Each** | 8 | EA | $0.95 |
12955500 | **OfficeMax Note Pads Adhesive Self Stick 90X144mm Yellow (100 Sheets) Each** | 5 | EA | $0.79 |
13241174 | ** Avery Widel Polypropylene Folders Transparent Clear 30mm Gusset Hook Loop Closure See Through Acid Free Each** | 1 | EA | $3.09 |
13621027 | **Boltz Childs Olive Stick Large 35g Lemon Acid Free Each** | 4 | EA | $3.09 |
19525960 | **OfficeMax Tissue Paper Folded20x20cm White 100 Sheet PC/100** | 1 | PK | $1.39 |
24045903 | **PaperMate InJoy Pen Ballpoint 100 1.0mm Red Each** | 4 | EA | $0.30 |
24045907 | **PaperMate InJoy Pen Ballpoint 100 1.0mm Blue Each** | 4 | EA | $0.30 |

**THE FOLLOWING ITEMS MAY BE RETAINED FROM 2013**

| **CODE** | **PRODUCT DESCRIPTION** | **QTY** | **UOM** | **PRICE** |
--- | --- | --- | --- | --- |
11121946 | **Scissors Bent End Stainless Steel Blades 165mm Yellow Each** | 1 | EA | $3.00 |
10209003 | **OfficeMax Elements Clipboard Folder Plastic A4 Blue Front Cover Inside Pocket Each** | 1 | EA | $3.29 |
10580102 | **Faber Castell Highlighter Textliner Chisel Tip Assorted Colours PK4** | 1 | PK | $4.90 |
11452988 | **OfficeMax Ruler Plastic 30cm Clear Each** | 2 | EA | $0.64 |
11572553 | **Tattoo Pen FineLine 168 Bullet 4mm Black FineLine Each** | 2 | EA | $1.18 |
11574869 | **Gelko Protractor Transparent 180 Degrees100mm Assorted Colours Plastic Each** | 1 | EA | $0.64 |
11742145 | **OfficeMax Sharpener 2 Hole Metal Silver Each** | 1 | EA | $1.60 |
12068235 | **OfficeMax Eraser 7055 20 Large PVC Free ideal For Black Lead Pencils Each** | 1 | PK | $0.69 |
13117885 | **Faber Castell Connector Marker Assorted Colour Washable Ink Click Seal Cap PK10** | 1 | PK | $5.49 |
14968359 | **Columbia Pencil Coloured 12 Side Soft Assorted Colours NonToxic Easy Grip Formative Learners PK10** | 1 | PK | $3.82 |
20708621 | **Sharp Calculator Pocket EL24350 8 Digt 4x145x10mm With Hard Cover Each** | 1 | EA | $9.59 |
21710753 | **Verbatim Flash Drive USB Store In 4GB Each** | 1 | EA | $6.52 |
21935051 | **OfficeMax Pencil Case PVC 14x11 Inch Each** | 1 | EA | $3.65 |

**SECTION A TOTAL** | | $91.45

| **CODE** | **PRODUCT DESCRIPTION** | **QTY** | **UOM** | **PRICE** |
--- | --- | --- | --- | --- |
50028685 | **Essential Education Items** | School Council has set the Essential Education Items at $105 per child. This comprises of essential items purchased by the school, at considerable savings to parents, for your child's use. Art & craft materials, printed classroom materials, science consumables, digital portfolio, technology consumables, health & cooking consumables and Mathematics.
**Please retain the invoice in the stationary box, this is your receipt for Tax Purposes** | 1 | EA | $165.00 |

**SECTION B SUBTOTAL (PER CHILD)** | 1 EA | $165.00

| **CODE** | **PRODUCT DESCRIPTION** | **QTY** | **UOM** | **PRICE** |
--- | --- | --- | --- | --- |
02806961 | **Library Tax Deductible Fund (Voluntary Donation)** | Used for the purchase of library books, audio visual aids, computer hardware and software. This fund is governed by Australian Taxation Office regulations and may be claimed on your 2013-2014 tax return as a gift to an approved library fund.
**Please retain the invoice in the stationary box, this is your receipt for Tax Purposes** | 1 | EA | $50.00 |

**SECTION C SUBTOTAL (PER FAMILY)** | 1 EA | $50.00

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