



PATTERSON LAKES PRIMARY SCHOOL

No. 5190

Gladesville Boulevard Patterson Lakes 3197
Phone 9772 4011 Fax 9776 0421
Email: patterson.lakes.ps@edumail.vic.gov.au

P.O. Box 330, Patterson Lakes, 3197
Principal: Carole Mayes
Website: <http://www.patterson-lakes-ps.vic.edu.au>

Tuesday, 11th December, 2018

Dear Parents / Guardians,

As you are aware, the school is in the process of transitioning to the parent communication portal, Compass. A notification of school fees has been sent to families via Compass. As we transition, we ask that all parents familiarise themselves with Compass to access student excursions, school notifications, newsletters and student reports. School fees for 2019 may be paid on Compass or via BPay using the attached statement. Parents may also pay using the traditional methods at the school office.

Please find the following documents enclosed:

- Family Statement of account for 2019.
- 2019 Essential Fees Description (on reverse).
- Camps, Sports and Excursion Fund (CSEF) information sheet and application form.
- Understanding Parent Payment categories flyer.
- Your child(ren)'s 2019 booklist.

FEES DESCRIPTION - A description of the Essential Education Fees are on the reverse of this letter. These are Essential Materials, required by each student for use within the standard curriculum.

FAMILY STATEMENT - The statement of account showing the 2019 school fees is enclosed. The school fees are due to be paid in full by 22nd February 2019. Payments may be made via Compass, BPay or via the school office. Parents experiencing financial hardship are asked to contact the school office, where alternative payment arrangements may be made.

The school fees do not include payments for optional camps, excursions and events; these items will be billed to students and are to be paid, at the time of signing permission on Compass, throughout the school year.

A schedule of planned events will be distributed to families early in 2019 to assist in planning for these expenses.

CSEF - Families may be eligible for the Government's Camps, Sports & Excursion Fund (CSEF). Please read the attached flyer to see if you are eligible to receive this grant of \$125.00 per child. If eligible please complete the enclosed application form and return it to the school office by 22nd of February, 2019.

UNDERSTANDING PARENT PAYMENT CATEGORIES - This Department of Education flyer clarifies parents' financial obligations for contribution to their child's education.

BOOKLIST - Parents are to supply the items on the enclosed year level booklist, on the first day of school in 2019. The school encourages parents to re-use items from previous years, where possible. Parents may purchase the required items from their chosen supplier or use the Officeworks link to 'click and collect' or purchase in store. We strongly recommend that parents organise their booklist prior to mid-January to avoid any back orders.

Every effort has been made to keep parent payments to a minimum, whilst supporting the school curriculum and the values of Patterson Lakes Primary School.

If you require further information about parent payments, please contact the school office on 9772 4011 or email: patterson.lakes.ps@edumail.vic.gov.au.

Yours sincerely,

Carole Mayes
Principal

2019 ESSENTIAL FEES DESCRIPTION

The following Essential Education Fees for 2019 have been ratified by the Patterson Lakes Primary School Council, using the guidelines set by the Department of Education and the Parent Payment Policy, which is available to view on the school website.

Year Level	ESSENTIAL MATERIALS	Total Amount
Foundation	Classroom Materials \$48.00 Mathletics License \$12.00 Artroom Materials \$20.00 Kluwell My Home Reading Book \$5.00 Oxford Handwriting Book \$17.00	\$102.00
One	Classroom Materials \$48.00 Mathletics License \$12.00 Artroom Materials \$20.00 My Mini Music Book \$10.00 Kluwell My home Reading Book \$5.00 Oxford Handwriting Book \$17.00 Oxford My First Dictionary \$11.00	\$123.00
Two	Classroom Materials \$48.00 Mathletics License \$12.00 Artroom Materials \$20.00 Oxford Handwriting Book \$17.00 Oxford My First Dictionary \$11.00	\$108.00
Three	Classroom Materials \$48.00 Mathletics License \$12.00 Artroom Materials \$20.00 Oxford Handwriting Book \$17.00 Headphones 1:1/Naplan \$10.00	\$107.00
Four	Classroom Materials \$48.00 Mathletics License \$12.00 Artroom Materials \$20.00 Oxford Handwriting Book \$17.00	\$97.00
Five	Classroom Materials \$48.00 Mathletics License \$12.00 Artroom Materials \$20.00	\$80.00
Six	Classroom Materials \$48.00 Mathletics License \$12.00 Artroom Materials \$20.00	\$80.00

VOLUNTARY CONTRIBUTIONS - The school is grateful to those families who voluntarily contribute to the School's Tax Deductible Building and Library Funds. Funds may be donated via Compass at the time of paying fees or at any time throughout the year through the school office.