



PATTERSON LAKES PRIMARY SCHOOL

No. 5190

Gladesville Boulevard Patterson Lakes 3197

Phone 9772 4011 Fax 9776 0421

Email: patterson.lakes.ps@edumail.vic.gov.au

P.O. Box 330, Patterson Lakes, 3197

Principal: Carole Mayes

Website: <http://www.patterson-lakes-ps.vic.edu.au>

Outside School Hours Care – Medical Conditions Policy Anaphylaxis, Asthma, Allergies, Diabetes or other relevant Medical Conditions

RATIONALE

Children enrolled in the Outside School Hours Care program will receive best care practices from staff when managing their medical conditions.

AIM

To provide an environment that children feel safe and secure in at all times. In order to achieve this, staff will work closely with parents to ensure children with medical needs are met and supported throughout our program.

IMPLEMENTATION:

Parents/Guardians are required to complete the medical section of the enrolment form and to provide information about any medical conditions their child may have. Parents are required to notify any changes to their child's medical condition as soon as possible in writing.

Parents are required to provide a Medical Action Plan that includes the signature and stamp from the child's doctor.

Parents are required to provide a current photo of their child on the child's plan.

Plans are to be updated yearly.

The Program Coordinator is to provide a copy of the Medical Conditions Policy document to the parent of a child enrolled in the program if the provider is aware that the child has a specific health care need, allergy or other relevant medical condition.

Parents are required to inform the coordinator of any medical conditions their child may develop whilst enrolled in the OSHC program. The coordinator will then provide the parent with the appropriate forms.

A Risk Management Plan and Communications Plan between the parents and coordinator will be developed to help minimise the risk of exposure for children to foods, allergens environmental factors and other substances, which may trigger allergies, asthma or anaphylaxis in children.

Parents are to inform the coordinator if there is any change in the medical condition and a new plan can be made to ensure relevance and accuracy for the child's condition.

REFERENCES

Juvenile Diabetes Research Foundation Australia: <http://www.jdrf.org.au/>

Asthma Foundation: <http://www.asthmafoundation.org.au>

Anaphylaxis Australia: <http://allergfacts.org.au/>

Education & Care Services National Regulations (under sections 301 & 304 of the Education and Care Services National Law) Regulation 90, 91, 94

National Standards: Quality Area 2 & 3

EVALUATION

Guidelines are updated annually and/or as per DET recommendations.

CERTIFICATION

This policy was ratified at the School Council meeting held at Patterson Lakes Primary School, November 2018.

Signed  School Council President

Signed  Principal