



PATTERSON LAKES PRIMARY SCHOOL

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OCCUPATIONAL HEALTH & SAFETY POLICY

RATIONALE

This policy applies to **all employees, students, visitors, volunteers and contractors** in the Patterson Lakes Primary School (PLPS) workplace.

AIMS

- PLPS values its people and recognises that health and safety is integral to achieving excellent educational and work performance outcomes.
- PLPS is legally and morally committed to providing employees, students, contractors and visitors with a healthy and safe working and learning environment.
- PLPS will so far as is reasonably practicable, take action to improve and promote OHS to prevent injuries and illnesses in the workplace.

IMPLEMENTATION

- PLPS is committed to:
 - consulting with employees and their representatives, so far as reasonably practicable, on OHS decisions and changes that affect their workplace
 - reducing OHS risks through a documented process of hazard identification, assessment, implementation and review of controls
 - complying with relevant legislation, DET procedures and guidelines relating to OHS
 - provision of a clear statement of OHS accountabilities and responsibilities for personnel across the organisation.
 - strengthening leadership capability and accountability for OHS across PLPS
 - maintaining, monitoring and reviewing the OHS management system to ensure it is consistent with the nature and risk profile of PLPS operations
 - actively supporting the physical and psychological wellbeing of PLPS employees by providing access to specialist OHS advice and services
 - monitoring, reporting and responding to OHS performance outcomes to drive continuous improvement
 - allocating adequate resources to maintain healthy, safe and supportive workplaces
 - providing appropriate OHS information and training for all PLPS employees to enable them to perform their roles and responsibilities safely
 - reporting and investigating incidents where appropriate and acting to prevent re-occurrence.
- PLPS employees, visitors, volunteers and contractors are required to:
 - take reasonable care for their own OHS and act in a manner that does not put others at risk
 - actively contribute to identifying, reporting and reducing OHS hazards and risks
 - cooperate with PLPS/DET on OHS matters including following PLPS/DET procedures and participating in consultation and training.

EVALUATION

Guidelines are updated annually and/or as per DET recommendations.

CERTIFICATION

This policy was ratified at the School Council Meeting held at Patterson Lakes Primary School, 13th September 2016.



School Council President



School Principal